



Shorne Church of England
Primary School

Governors' Report

Annual Review of the
Governing Body
September 2021-August 2022

Keith Syrett
Chair of Governors
Shorne Local Governing Body

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Introduction

At the Local Governing Body (LGB) meeting September 2020 Keith Syrett was re-elected as Chair for the term of 1 year. Lucy South was also elected as Vice Chair for the term of 1 year. In March 2022, for personal reasons, Lucy South offered her resignation and was superseded by Audrey Tompkins with whom we are very grateful for stepping into the role.

2021-2022 Work of the Governing Body

During the academic year 2021-2022 the Governing Body saw further updates and changes to its constituency including Matthew Hooper as Parent Governor and a change to our Clerking Service which was brought in-house. In this respect we were very pleased to welcome Abenaa Opong as Clerk to Governors. The biggest change was the news that Tara Hewitt Head of School was to depart on maternity leave. I am happy to report and congratulate Tara on the birth of a baby girl. During Tara's maternity leave we are pleased to welcome Mrs Sarah Prest to cover the HoS position with the assistance of Steve Mallinson.

Angela Purdy's Governors term of office was extended for an additional 4 years. There remains a vacant place for a further Parent Governor and plans are already in place to fill this position. The final makeup of Shorne School's Governorship is as follows.

Governing Body Constitution

Shorne Church of England Primary School Membership

| Name | Governor Type | Term From | Term To |
|-----------------------|-------------------------------------|-------------|-------------|
| Mr Chris Bath | Parent governor | 15 Jul 2020 | 14 Jul 2024 |
| Mrs Suzannah Becker | Other | | |
| Sarah Bull | Appointed governor | 23 Apr 2020 | 22 Apr 2024 |
| Miss Tara Hewitt | Head of School | | |
| Matthew Hooper | Parent governor | 10 Jan 2022 | 9 Jan 2026 |
| Rev. Ted Hurst | Co-opted governor | 07 Oct 2021 | 6 Oct 2023 |
| Mr Stephen Mallinson | Maternity cover Head of School/DHoS | | |
| Mr Tim Muggridge | Other | | |
| Mr Adrian Oldershaw | Other | | |
| Abenaa Opong | Clerk | | |
| Sarah Prest | Maternity cover Head of School | | |
| Mrs Angela Purdy | Appointed governor | 01 Jan 2022 | 31 Dec 2025 |
| Mrs Clair Rudden-Vine | Appointed governor | 18 Sep 2020 | 17 Sep 2024 |
| Mr Keith Syrett | Appointed governor | 01 Jan 2021 | 31 Dec 2024 |
| Mrs Audrey Tompkins | Appointed governor | 01 Jan 2021 | 31 Dec 2024 |
| Laura Whitbread | Staff governor | 20 Jan 2020 | 19 Jan 2024 |

Structure

As always, all governors updated their Skills and Interests Audit, and these were again used to re-assign Lead Responsibilities. Governors, especially in a small school such as Shorne undertake multiple roles. These include undertaking Monitoring Visits and Learning Walks and reviewing policy/documents contents before presentation to Local Governing Body meetings for approval.

The role of the governing body is to provide: -

- **Strategy** (with strategic decision making delegated as appropriate from the Trust Board),
- **Monitoring & Challenge** (particularly of the Head of School directly and through the staff),
- **Support** (again, mainly to the Head and the staff).

The LGB is formed as a Circular Model structure with no Sub committees but for the requirement of a Pay Committee.

Governance

Core Governance Functions:

- Ensuring clarity of vision, ethos and strategic direction.
- Holding executive leaders to account for the educational performance of the organisation and its pupils, and the performance management of staff.
- Overseeing the financial performance of the organisation and the attainment of Value for Money.

The actions undertaken by the governing body are presently going through analysis and the results will be published in future LGB meetings.

Covid-19 Pandemic

The Covid pandemic continued to have an impact in our School. Whilst this didn't see the wholesale closure of classes nor a huge impact on staffing (adjusting for long-term sick) there was residual attendance problems. More importantly there was an impact on the pupils' learning and social skills. Governors monitoring of the situation continued throughout the year.

All LGBs meetings were held face to face throughout 2021-2022 with the occasional use of MS Teams as and when requested.

The Head of School continued to undertake completion of Risk Assessments ensuring as far as possible the safety of Staff and pupils.

2021-2022 School Targets

Targets for the School were set by Governors but these remained in line with the previous year, not knowing how this academic Year was to 'pan-out' and taking into account the knock-on Covid effects.

- **Quality of Teaching:** - Monitored by examination of Google Classrooms contents/structure delivered, liaison with parents re support and Homework setting.
- **Pupil Attendance:** - Registers were taken of children in classes. Non-attendance was followed up with a support package kicking in to assist those in need of extra support.
- **Budget:** - Monthly Finance monitoring and meetings continued with issues / areas of concern being raised as usual. This analysis was relayed to governors through Vid. Conf. and GovHub. The Budget was in Year Balance at the end of 2021-2022 by £17.3K (partly due to 2022/23 prepayments and a fully balanced budget (adjusting for reserves funding to Capital) was set for 2022-2023).

- **Applications:** - Again, applications for Year R for 2021-2022 was oversubscribed of first choice for parents. Again, a great achievement demonstrating the hard work of Miss Hewett (HofS), Teachers and supporting staff.

2022-2023 School Target Results

At the time of writing 2022-2023 Governor targets are still being pulled together and awaiting Trust requirements of Shorne School.

Governance Action Plan

At next September's LGB (2022-2023) Meeting governors will publish its Governance Action Plan which will be the fundamental building block and review of how our governing body is performing.

Data

Governors continue to monitor and ask detailed questions concerning pupils' targets and attainments. As at the end of July the data was as follows.

Quality of Education: IMPACT*benchmarking figures are the latest available data from the .GOV 'compare school performance' website***2021/22 EYFS Results - Centre Assessed**

| | % of Learners expected to achieve a Good Level of Development | | | | % of Learners expected to achieve at least Expected in all 17 ELG's | | | |
|------------|---|----------|--------------|------------|---|----------|--------------|------------|
| | 2019 Results | | 2021/22 Data | | 2019 Results | | 2021/22 Data | |
| | School | National | Target | % On Track | School | National | Target | % On Track |
| All Pupils | 77.0% | 71.8% | 80.0% | 70.0% | 90.0% | 70.7% | 80.0% | 73.0% |

2021/22 KS1 Targets and Forecasts - Centre Assessed

| Subject / Area | Pupils At or Above Expected Standards | | | | Pupils Working At Greater Depth | | | |
|----------------|---------------------------------------|----------|--------------|------------|---------------------------------|----------|--------------|------------|
| | 2019 Results | | 2021/22 Data | | 2019 Results | | 2021/22 Data | |
| | School | National | Target | % On Track | School | National | Target | % On Track |
| Phonics Year 1 | 83.0% | 82.0% | 80.0% | 83.3% | | | | |
| Reading | 73.0% | 75.0% | 80.0% | 65.5% | 20.0% | 25.0% | 30.0% | 20.7% |
| Writing | 73.0% | 69.0% | 75.0% | 62.1% | 20.0% | 15.0% | 25.0% | 0.0% |
| Maths | 83.0% | 76.0% | 80.0% | 75.9% | 30.0% | 22.0% | 30.0% | 17.2% |
| Science | 0.0% | 82.0% | 80.0% | 79.3% | | | | |

2021/22 KS2 Targets and Forecasts - Centre Assessed**Pupils At or Above Expected Standards**

| | 2019 Results | | | 2021/22 Data | |
|-----------------------|--------------|---------|----------|--------------|--------|
| | School | Similar | National | % On Track | Target |
| Reading Writing Maths | 83% | 75% | 65% | 67% | 80% |
| Reading | 87% | 83% | 73% | 70% | 80% |
| Writing | 83% | 85% | 78% | 77% | 80% |
| Maths | 90% | 87% | 79% | 77% | 86% |
| GPS | 80% | 85% | 78% | 77% | 85% |

Pupils Working At Greater Depth

| | 2019 Results | | | 2021/22 Data | |
|-----------------------|--------------|---------|----------|--------------|--------|
| | School | Similar | National | % On Track | Target |
| Reading Writing Maths | 3% | 15% | 11% | 10% | 30% |
| Reading | 23% | 34% | 27% | 30% | 33% |
| Writing | 27% | 25% | 20% | 17% | 30% |
| Maths | 10% | 32% | 27% | 27% | 34% |
| GPS | 17% | 40% | 36% | 27% | 44% |

Governors will continue to press for improvements to pupils' attainments, but they are fully aware that it is not all about the data. It is also about the whole child. As governors we take a keen interest in the wellbeing of our pupils. To this end we have a Wellbeing Link Governor which sits along those areas such as Safeguarding, Bullying, ESafety. This list is not exhaustive and governors constantly have to update their own training in these areas.

Governor Meetings

The academic Year 2021-2022 saw three changes to the LGB governorship with: -

- Matthew Hooper being appointed as a Parent Governor
- The resignation of Lucy South Vice Chair
- Abenaa Opong appointed as Clerk to Governors.

All meetings were quorumed.

Training

Following the resignation of Lucy South Sarah Bull was appointed to monitor and support governors with their training.

Thirty-five training packages were completed with all new governors completing their induction training in a timely manner. It is hoped that in the next Academic Year more training will be undertaken in specific Lead Governor roles using such training areas as the National College and the Key being a valuable source of information.

Local Governing Body (LGB) Meetings

Six Local Governing Body Meetings were held. Details of attendance is below indicating a good attendance record by all with mostly 100% attendance.

Shorne Church of England Primary School Attendance

Y = Attended, N = Apologies Accepted, NA = Apologies not Accepted, NS = No Apologies sent, ? = Attendance Not Marked, Blank = Not Required

| Governor | Governor Type | Full Governing Board 07 Oct 2021 | Full Governing Board 25 Nov 2021 | Full Governing Board 25 Jan 2022 | LGB 20 Apr 2022 | Full Governing Board 08 Jun 2022 | Full Governing Board 14 Jul 2022 |
|-----------------------|--------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------|-------------------------------------|-------------------------------------|
| Mr Chris Bath | Parent governor | Y | Y | Y | Y | Y | Y |
| Sarah Bull | Appointed governor | Y | Y | Y | Y | Y | Y |
| Miss Tara Hewett | Head of School | Y | Y | Y | ? | ? | ? |
| Matthew Hooper | Parent governor | | | Y | Y | Y | Y |
| Rev. Ted Hurst | Co-opted governor | NS | NS | NS | Y | Y | ? |
| Mr Stephen Mallinson | Other | Y | Y | Y | Y | Y | Y |
| Tim Muggridge | Other | | | | ? | ? | ? |
| Abenaa Opong | Clerk | Y | Y | Y | Y | Y | Y |
| Sarah Prest | Other | | | | Y | Y | Y |
| Mrs Angela Purdy | Appointed governor | Y | Y | Y | Y | Y | N |
| Mrs Clair Rudden-Vine | Appointed governor | Y | Y | N | Y | Y | Y |
| Mrs Lucy South | | N | N | Y | | | |
| Mr Keith Syrett | Appointed governor | Y | Y | Y | Y | Y | Y |
| Mrs Audrey Tompkins | Appointed governor | Y | Y | Y | Y | Y | N |
| Laura Whitbread | Staff governor | Y | Y | Y | Y | Y | Y |

LGB Meeting Format

A formal schedule of LGB meetings spanning across the Trust was trialled during 2021-2022. Having been proven this has been taken forward to 2022-2023 giving the Trust the opportunity of reviewing minutes across all schools.

The LGB has maintained the policy of: -

- required papers for Governing Body meetings to be submitted through GovernorHub at least one week before each meeting.

- Governors are expected to have read them before each meeting, discussing, if necessary, with the Lead Governor any concerns. In addition a Questionnaire has been adopted to enable Governors to ask questions prior to any meeting to assist with document evaluation.
- Other than in extenuating circumstances, and with the agreement of the whole Governing Body, additional papers are not tabled at meetings.
- Meetings have focused very much on teaching, learning, curriculum and resources with updated pupil tracking information being presented at every meeting.
- Any Governors apologies (non-attendance) must be approved by the whole Governing Body at the LGB at the start of each meeting.

Minutes are published immediately following meetings, to give all staff a full picture of the workings and decisions of the Governing Body. Any confidential minutes are withheld.

Governor meeting dates continue to be set one year in advance and once set are only changed in extreme circumstances, and then only by agreement of the majority.

Clerk to Governors

Our thanks go to Abenaa Opong for her hard work and diligence working as Clerk to the Governors. I would like to add my personal thanks for keeping me in check during the meetings reminding me of the timings and prompting me for items I might have otherwise overlooked.

FOSS

A special mention is made of FOSS who have continued to support Shorne School in raising funds without which our School would not have been able to provide additional resources.

Conclusion

Again, Governors have overseen the hard work of the Head of School, SLT, Teachers and supporting staff in raising the standards and achieving much both prior to and during the ongoing Pandemic. 2020-2021 (intake for 2021-2022) saw oversubscription for Year R. The dedication of Staff (holistically) has enabled our school to continue to support our pupils through unprecedented difficult times and through their dedication will, I am certain, take things forward to even higher achievements for 2021-2022.

I would like to thank ALL governors (present and former) for their support of myself and the Vice Chair during this last year which could not have been easy during these particularly difficult times.

Keith Syrett

Chair of Governors

Shorne Church of England Primary School

Appendix I

Training undertaken by Governors during 2021-2022

Chris Bath

| | |
|----------------|-------------|
| Safeguarding | 18 Mar 2022 |
| Cyber security | 18 Mar 2022 |

Sarah Bull

| | | |
|---|-------------|--------------------|
| Certificate in Equality, Diversity and Inclusion- The National College | 10 Feb 2022 | Cybersecurity 2022 |
| Annual Certificate in Safeguarding for School Governors (2021-22)- The National College | 24 Oct 2021 | |

Matthew Hooper

| | |
|--|-------------|
| Finance & Operations Governor Training | 25 May 2022 |
| Safeguarding link governor | 4 Apr 2022 |
| Cyber Security Training | 22 Mar 2022 |
| Governor Induction - Wednesday 9 & 16 March 2022 | 16 Mar 2022 |

Ted Hurst

| | |
|---|-------------|
| Trust Finance & Operations | 25 May 2022 |
| Introduction to Chairing Skills - Wednesday 27 April 2022 | 27 Apr 2022 |
| Understanding the Governing Body Responsibility in SEND | 21 Apr 2022 |
| Cyber Training | 21 Mar 2022 |
| Safeguarding | 18 Aug 2021 |

Abenaa Opong

| | |
|--|-------------|
| The Clerks' Role in Managing a Panel Hearing - Thursday 3 February 2022 | 3 Feb 2022 |
| Complaints - The Clerks' Role in Leading the Process - Tuesday 11 January 2022 | 11 Jan 2022 |
| Clerking in an Academy Governance Structure - Friday 3 December 2021 | 3 Dec 2021 |

Angela Purdy

| | |
|--|-------------|
| Understanding the Governing Body Responsibility in SEND | 21 Apr 2022 |
| Primary PE & Sports Premium for Governors: Sustainability and the Ofsted Framework | 2 Feb 2022 |
| Taking A Restorative Approach to Creating a Peaceful Learning Environment in Primary Schools | 31 Jan 2022 |
| Cyber Security - Training | 31 Jan 2022 |
| Safeguarding | 31 Aug 2021 |

Annual Certificate in Safeguarding

**Clair
Rudden-**

Safeguarding

18 Jan 2022

**Keith
Syrett**

Pupil Premium Training By AAT

22 Jun 2022

NGA Annual Certificate in Safer Recruitment for Education Providers
(2021-22)

5 Jun 2022

SEND Training Trust

21 Apr 2022

Cyber Training 2022

20 Mar 2022

Webinar - What does thoughtful and practical support for school leaders
really look like?

7 Mar 2022

OFSTED Governor Training

4 Jan 2022

Safeguarding

31 Aug 2021

**Audrey
Tompkin**

Ofsted Understanding Changes for September 2022 - EYFS

8 Aug 2022

Completing the EYFS Progress Check at Age 2 Webinar

27 Jun 2022

Safer Recruitment

19 May 2022

Cyber Security

17 Mar 2022

What to do if the news is bad

8 Mar 2022

Safeguarding

2 Mar 2022